



Colburn Town Council

Colburn Village Hall, Colburn, North Yorkshire, DL9 4LZ

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Office hours: Mon to Fri 9.00 – 14.00

Town Mayor

Colin Mincher

Deputy Mayor

Michelle Dunning

Town Clerk & RFO

Philippa Graves

Dear Councillor

You are summoned to attend the next meeting of Colburn Town Council to be held on **Monday 18th September 2023 at 6.30 pm** in the Village Hall.

Members of the public are most welcome to join and ask questions.

Philippa Graves (Clerk)

A G E N D A

1. To receive Apologies
2. To receive Councillor “declaration of interests”
3. To recommend **Approval of Minutes** of the Town Council meeting held on 17th July 2023 (attached) and the **Minutes of the Open Spaces Committee** held on Mon 11th Sept (circulated by email)
Matters Arising – to discuss matters arising from the minutes not otherwise on the agenda
4. To receive **monthly crime report** for Sept (circulated by email and at the meeting)
5. To receive information on **County Council matters** from County Councillor Kevin Foster (attached)
6. To receive **reports from Other Bodies including Colburn Community Sports Centre (attached) and Committees to include Current Planning applications:**
ZD23/00408/Full Planning Permission for New Commercial Unit at 9 Easton Way, Colburn DL9 4GA (closed for comments 9th Aug 2023)
7. To review **Standing Order 5e, page 12 of existing Orders** (information attached)
8. To discuss **Financial Matters:**
 - To ratify the payment of the agreed Section 137 grant of £1500 (in Precept budget 2023-24) to **Colburn Community Library** as a contribution towards the employment of an admin assistant 2 days a week to support the volunteers (correspondence attached)
 - To approve **Payment/receipt List** from 18th July -18th Sept 2023 (circulated at meeting)
 - To receive July & August monthly figures with bank reconciliation (attached)
9. **Date of next Meeting: Mon 16th Oct commencing at 6.30 pm**

Closed Session to ratify the decision from the Open Spaces meeting 19th June resulting from the Maintenance Contractor’s review

10. Any other Business (Items for information only)

Date of posting: 11th Sept 2023

MINUTES OF EACH TOWN COUNCIL MEETING ARE AVAILABLE FOR PUBLIC INSPECTION AT THE WEBSITE www.colburntowncouncil.co.uk